**La Harpe Utility Shut-Off Policy Proposal**

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**Current Practice:**

1. Payment of utility bills are due on the 10th day of each month, or the next business day if the 10th falls on a weekend or holiday.

2. Utility bills not paid by in full by the 10th day incur a late fee.

3. If utility bill and late fees are not paid by the 25th day of the month, or the next business day if the 25th falls on a weekend or holiday (the Due Date) the customer is subject to utility shut-off and will incur a reconnection fee of $50.00 per meter when utilities are restored.

**Proposed Practice:**

1. Payment of utility bills are due on the 10th day of each month, or the next business day if the 10th falls on a weekend or holiday.

2. Utility bills not paid by in full by the 10th day incur a late fee.

3. Utilities bills plus late fees not paid in full by the Due Date will incur an additional automatic $50.00 penalty per active meter. Any payment made after the Due Date will fall into one of the following scenarios:

3.1 **Payment in full including the $50 penalty before shut-off:** If payment of the original utility bill together with the late fees AND THE $50.00 PENALTY per meter is paid in full prior to the actual shut-off of utilities, the customer will be current on their utility bill without further penalty.

3.2 **Payment in full but not including the $50 penalty before shut-off:** If payment of the original utility bill together with late fees, BUT NOT THE $50.00 PENALTY, is paid in full prior to the actual shut-off of utilities, the $50.00 penalty per meter will be included on the next month’s bill and is due and payable on the same terms and conditions as the regular utility bill.

3.3 **Payment made after shut-off:** If payment of the original utility bill with late fees and the $50.00 penalty per meter **is not paid in full** prior to actual shut-off of utilities, utilities will not be restored until the original utility bill together with late fees and the $50.00 penalty per meter is paid in full.

2. No reconnection fees will be charged to restore utilities shut-off for non-payment of utility bill.